

Hlreportify software usage instructions

Three characteristics of the software:

- It has a translation function. Google's translation plug-in is inserted into Summary to facilitate Chinese customers' understanding.
- With advertising function, you can earn a certain amount of passive income every month. For example, moving companies, cleaning companies, etc.
- There is a sorting function to facilitate intermediaries and customers to understand the "priority" of issues in the Summary.

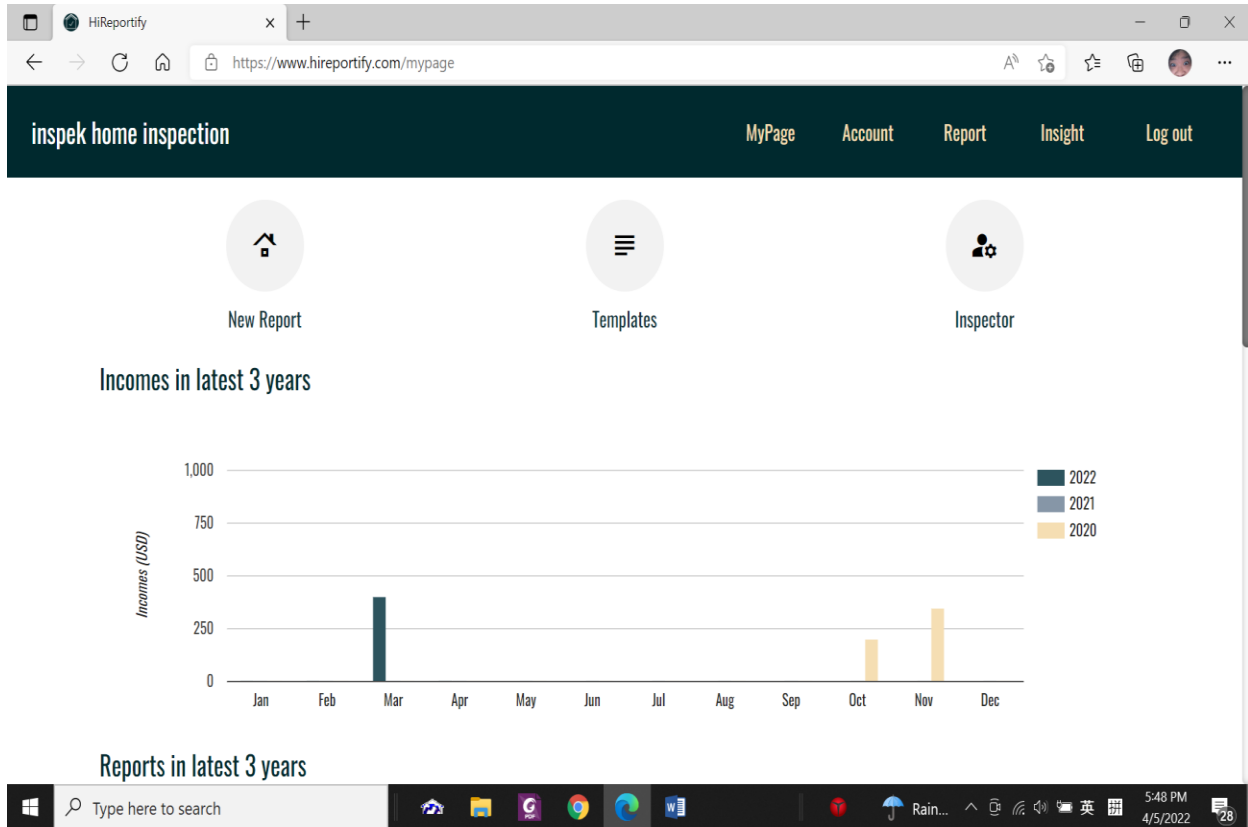
After logging in, enter the usage page:

Hlreportify 软件使用说明

软件的三个特点：

- 1，有翻译的功能，Summary 里面插入了 google 的翻译插件，方便华人客户理解。
- 2，有广告的功能，每个月可以有一定的被动收入。比如，搬家公司，清洁公司等等。
- 3，有排序功能，方便中介和客户理解 Summary 里面的问题“轻重缓急”。

登录之后进入使用页面：



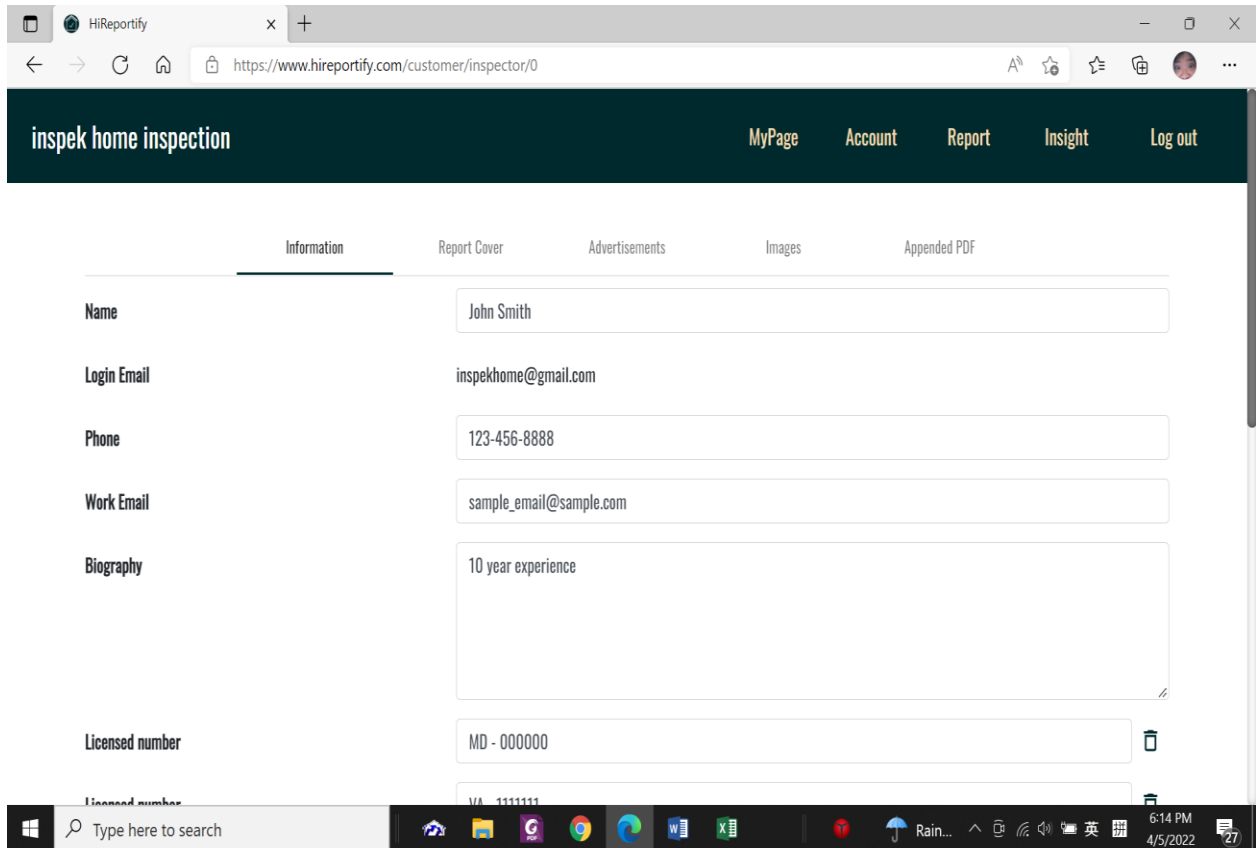
This page contains: Account, Report, Insight, on the upper right side of the page. Account is the information at the time of registration and generally cannot be changed. However, the translation function inside can be changed. For example, the usual guests are Chinese and speak Chinese. If you occasionally meet a Korean guest, you can change the language setting to Korean and save it. In this way, a summary of Korean text can be generated. Report, when clicked, is a list of generated reports; Insight is a history chart of reports;

The three icons in the middle: New Report is used to create a new report; the Template system comes with three templates. In addition, you can create new templates that suit you according to your own needs. (The system template cannot be changed.) A more detailed template usage editor introduction will be described later; Inspector is the inspector's information. In addition, there are options to set the report cover style, small advertisement functions, and attach PDF leaflets at the back of the report. Function.

这个页面里面有：Account, Report, Insight，在页面的右上方。Account，是注册时候的信息，一般不可更改。但是，里面的翻译功能，可以更改。比如，平时的客人是华人，用的是中文。偶尔碰

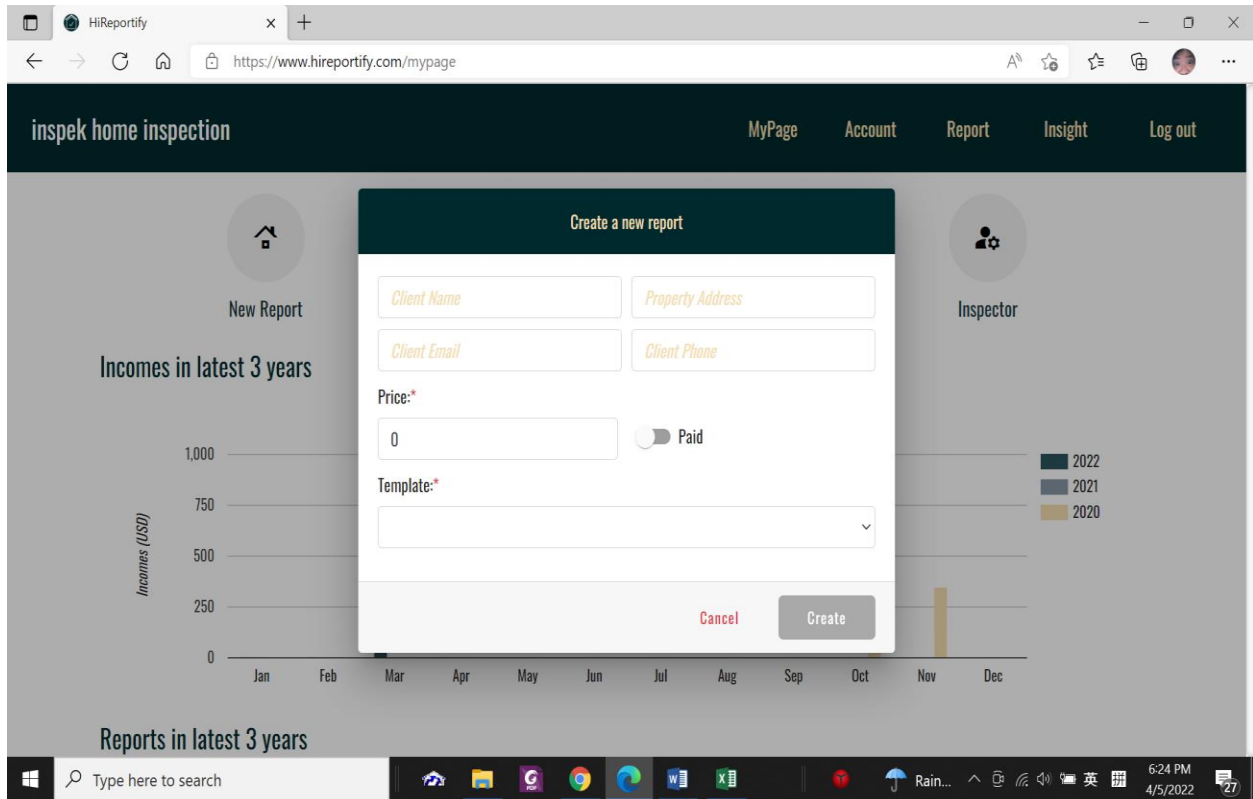
到一个韩国客人，可以把语言设置改变成韩文，并保存。这样，可以生成韩国文字的 summary。 Report, 点开，是生成的 report 的列表； Insight, 是报告的史图表；

中间三个图标： New Report 用于创建一个新的报告； Template 系统自带三个模板，另外，可以根据自己的需求，创建新的适合自己的模板。（系统模板不可更改。）更详细的模板使用编辑介绍，后面叙述； Inspector, 是检查师的信息，另外，有设置报告封面风格的选择，小广告的功能，和在报告后面附上 PDF 传单的功能。



Create a new report:

创建一个新的报告：



After clicking the New Report icon, a window will pop up. Enter the guest's name, house address, email, phone number, and billing information. Choose whether the guest pays for the inspection. Select the report template and click "Create".

点击 New Report 图标之后，会有一个窗口弹出，输入客人的名字，房子的地址，email，电话，收费信息。选择客人是否支付检查费用。选择报告的模板，点击“Create”。